

Mission

To provide the highest quality water and wastewater utility services possible, ensuring excellent responsiveness to our customers/users of our systems through timely and accurate customer service efforts.

Business Strategy

Water and Sewer Billing functions include directing, coordinating and performing the County billing, collection, and accounting for the Water & Sewer and Solid Waste Enterprise Funds. The Division prepares and maintains operating and capital budgets, financial reports and other fiscal data pertinent to the Enterprise Funds operations and provides assistance to County customers in all matters related to the water and sewer and solid waste collection service provided by the County.

Objectives

Efficiently and effectively perform billing and collection functions for the Enterprise Funds.

Maintain effective public relations with customers, bond holders, and other interested parties.

Manage County funds and other resources most efficiently.

Track and monitor performance measures consistent with the water and billing program.

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|---|-----------------------------------|--------------------------------|--|------------------------------|--|
| Department: | | ENVIRONMENTAL SERVICES | | | Seminole County |
| Division: | | ADMINISTRATION | | | |
| Section: | | WATER AND SEWER BILLING | | | FY 2004/05 |
| | 2002/03 Actual Expenditures | 2003/04 Adopted Budget | 2004/05 Tentative Approved Budget | 2004/05 Adopted Budget | Change between Tentative Approved & Adopted Budget |
| EXPENDITURES: | | | | | |
| Personal Services | 643,325 | 742,745 | 849,714 | 867,170 | 17,456 |
| Operating Services | 238,225 | 339,860 | 352,410 | 386,315 | 33,905 |
| Capital Outlay | 16,370 | 154,436 | - | - | - |
| Debt Service | - | - | - | - | - |
| Grants and Aid | - | - | - | - | - |
| Subtotal Operating | 897,920 | 1,237,041 | 1,202,124 | 1,253,485 | 51,361 |
| Capital Improvements | - | 45,000 | - | - | - |
| TOTAL EXPENDITURES | 897,920 | 1,282,041 | 1,202,124 | 1,253,485 | 51,361 |
| FUNDING SOURCE(S) | | | | | |
| Water & Sewer Fund | 897,920 | 1,282,041 | 1,202,124 | 1,253,485 | 51,361 |
| TOTAL FUNDING SOURCE(S) | 897,920 | 1,282,041 | 1,202,124 | 1,253,485 | 51,361 |
| Full Time Positions | 19 | 22 | 23 | 23 | - |
| Part-Time Positions | - | - | - | - | - |
| New Programs and Highlights for Fiscal Year 2004/05 | | | | | |
| <p>Meter Reader position was approved June 8, 2004 in Fiscal Year 2003/04. This position was added due to the acquisition of Florida Water Service.</p> <p>One Senior Coordinator position was transferred from the Planning, Engineering, Inspection (PEI) Division in FY'04/05..</p> | | | | | |
| Requested Changes | | | | | |
| <p>Operating costs include printing \$5,000; postage \$27,000; operating supplies \$1,000 associated with the acquisition of Florida Water Service.</p> <p>Personal Services reduction is due to retirement and workers compensation rates not changed during the budget process to the lower rate in FY'2004/05.</p> | | | | | 33,000 |
| Capital Improvements | 2004-05 | 2005-06 | 2006-07 | 2007-08 | 2008-09 |
| Total Project Cost | - | 108,500 | - | - | - |
| Total Operating Impact | - | - | - | - | - |